Meeting Minutes

Grays Harbor Historical Seaport Authority Board of Directors

BOARD MEETING – Tuesday, October 29th, 5:52 to 7:22 PM

Call to Order and Introductions

Board Members Present: Dave Douglass, Scott Reynvaan, Liz Ellis, Tim Howden, Cindy Sherman, Regina Haney, Denver Robbins and Vanessa LaValle

Excused: CR Johnson. Dave/Tim. Carries

Staff Present: Brandi Bednarik

Item 1: Agenda
Item 2: Welcome and Introductions
Item 3: Action Items

3a. MTA Minutes from October 10, 2024. Vanessa/Denver. Carries
3b. MTA Minutes from September 26th and 28th, 2024. Dave/Liz. Carries.

Item 4: Treasurer's Report

Approve Payables $38,642.59 and After the Fact $37,572.09 Tim/Cindy Carries
Approve Payroll and Payroll Taxes, $49,459.08 Tim/Cindy. Carries
Approve Total Transfers in the amount of $21,540 Tim/Cindy Carries

Item 5: Financials

Revenue from the Lady WA came in higher than expected. September income showed a profit of $31,000 ($41,800 prior to depreciation). Cash flow is still a challenge.

Item 6: Committees and Goals Report

6a. Executive (Dave). No meetings. Need to set a date for after the audit to look over policies.

6b. Finance (Tim)

1. An audit begins in November with results likely by year's end.
2. Tim ends his term at the end of the year.
3. Liz Proposed electing Cindy as Tim's replacement. Tim/Liz. Carries.
   A vote was taken one by one to approve Cindy as Treasurer. Each board member was a yes.

6c. Facilities/Vessel Advisory (Brandi).
Next Meeting TBD

1. Lady Washington Restoration. Everything is off the boat and stored at the Seaport. The Coast Guard inspection is scheduled for November 4th.
2. Environmental Progress Report. Waiting on approval from the Quinault Nation for the in-water and upland plan.

6d. Board Committee (Regina/Brandi) **Next Meeting TBD**

1. This committee needs a Chair.
2. The board is down 2 members. 9 are required by the Bylaws.

3. Need to recruit. Brandi will send out a notice after the audit.

6e. Fundraising (Brandi) Next Meeting 10/19/24 5:30 PM

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1. A major fundraising event is being moved to early 2025.
2. $67,000 was received in donations in October. Will ask mid-level donors to support fundraising efforts in November.
3. SEO Report. None this month.
4. Grant update. Staff are applying for a Murdock grant.
5. There could be an online auction in December.

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Item 7: Staff Reports

Item 8: Good of the Order. The next board meeting is November 21st at 5:30. There will be a tour of the site on November 16th by the local Water Keepers.

Public Comment None

Meeting adjourned at 7:22.

Next Board Meeting: November 21, 2024, 5:30 PM

Join Zoom Meeting
https://zoom.us/j/93856087519?pwd=MUM3QURGS2tTQkU4T0lwRVEwUkEzQT09

Dial by your location +1 253 215 8782 US (Tacoma)