Meeting Minutes

Grays Harbor Historical Seaport Authority Board of Directors

BOARD MEETING – Thursday, August 29th, 5:35 to 7:38 PM

Call to Order and Introductions
Board Members Present: Scott, Liz, Jamie, Dave, Vanessa, Regina, CR
Excused: Erik, Tim, Cindy, Denver
Staff Present: Brandi and Bailey

Item 1: Agenda
Item 2: Welcome and Introductions
Item 3: Action Items

3a. Approval of Minutes – July 25th and July 31st (Open House) CR/Vanessa. Carries

3b. Excuse Tim Howden and Cindy Sherman, Denver Robbins, Eric Utterback Scott/Liz Carries

Item 4: Treasurer's Report August

Approve Payables $56,073.02 Dave/CR Carries
Approve After the Fact $26,292.23 Dave/CR Carries
Approve Payroll and Payroll Taxes $45,125.46 Dave/CR
Approve Total Transfers in the amount of $26,393.18 Dave/CR Carries

Item 5: July 24 Financials

July Revenue was above budgeted however donations/grants/and sponsorship were below budget. Concern continued about being able to meet expenses by March 2025.

Item 6: Committees and Goals Report

6a. Executive (Dave) **Next Meeting TBD**
   i. Update Board Policies

6b. Finance (Tim) **Next Meeting 09/25/24 5:30 PM**
   i. Cash Flow
   ii. Budget Assumptions First Read

6c. Facilities/Vessel Advisory (Dave) **Next Meeting TBD**
   i. Environmental Progress Report and Project Timeline
   ii. Lady Washington Restoration

6d. Board Committee (Regina) **Next Meeting TBD**
   i. Set Date for Board Training After Strategic Planning

6e. Fundraising (Vanessa) **Next Meeting 09/12/24 5:30 PM**
   i. Grant Report
   ii. SEO Report. None this month.
   iii. Fundraising Update

Item 7: Staff Reports
Item 8: Ongoing Business

8a. Set Next Workshop Date for Strategic Planning is 9/28

Public Comment
None

Next Board Meeting: September 12th and 26th, 2024, 5:30 PM

Join Zoom Meeting
https://zoom.us/j/93856087519?pwd=MUM3QURGS2tTQkU4T0lwRVEwUkEzQT09

Dial by your location +1 253 215 8782 US (Tacoma)