Grays Harbor Historical Seaport Authority Board of Directors Meeting

Board Members Present: Dave Douglass, Liz Ellis, Tim Howden, Scott Reynvaan, Vanessa LaValle, CR Johnson, Cindy Sherman, Denver Robbins

Excused. Regina Haney and Erik Utterback

Staff Members Present: Brandi Bednarik, Bailey Cavender

Public Present: Tom Leahy

Meeting was called to order at 5:31 pm by President Dave Douglass.

Item 1: Approve Agenda. Liz/CR. Carries.

Item 2: Welcome & Intros.

Item 3: MTA of Minutes from May 30 and June 8th, 2024. We met but no action was taken. Approve as corrected. Ellis/Johnson. Carries.

Item 4: Treasurer's Report for May. Tim

MTA payables, after the fact. Payroll and Taxes of $102,742.59 Howden/Ellis. Carries

MTA Total Transfers of $12,500 Tim/Liz. Carries.

Item 5: Income Statement and Balance Sheet Reviewed

Item 6: Committees and Goals (See Board Materials)

6a. Executive Committee (Dave).

6b. Finance Committee. (Tim)

i. May cash flow was still down, but receivables were improved. Sales were up and operational expenses down.

ii. Standard Truss has not paid rent for the past two months. They provided some financials for the Seaport to review but Tim would like to see the end of the month report for June and a balance sheet.

iii. It would cost $40,000 to renew the DNR lease to allow the Seaport to moor other vessels at our dock. The Port has a 3-year waiting list for moorage. We could get 70% of the revenue for moorage but need to know the maximum time boats could be tied up. The board will revisit this in November for consideration in 2025.

6c. Facilities/Vessel Advisory Committee (Brandi/Dave) Committee did not meet.

i. Environmental work continues.

ii. Our Project Manager Pati is getting bids for a new main and foremast. Brandi will be talking with Meredith, Katherine, CR, and Carl about the planned scope for the Lady's restoration.

iii. Need to add a budget for the longboat programming starting in July. The narrative for the Seaport's 2025 budget will be out in August.

6d. Board Committee (Brandi/Regina)

i. There will be training for new board members. Brandi will set dates and notify board members by email.

6e. Fundraising (Brandi) The next meeting is July 11th at 5:15 PM

i. Brandi is creating a spreadsheet for outstanding grant award money.

ii. Creating a state Lady WA license plate costs about $6300 plus design. Need to show we have 8000 presale commitments at a cost of $27/plate.

iii. A large fundraiser is being moved to November. Brandi is working with contacts in other cities to have local fundraisers.

iv. There is still interest in launching a YouTube channel. Requires 500 subscriptions and 3 uploads in the past 90 days, 3,000 watch hours per year. Vanessa will work with Brandi on this.

Item 7: Staff Reports. See the board packet.

Item 8: Ongoing Business

8a. Strategic Planning. George sent a recap and Gina revised the formatting. It was sent to staff for their input. This should be out to the board before the July board meeting. The hope is for the board to adopt this by August.

Item 9: Public Comment. None.

Move To Adjourn. 7:28 PM

Next Board Meeting: July 25th, at 5:30pm pacific time